

COUNTY OF THORHILD

P.O. Box 10
 Thorhild, Alta. T0A 3J0
 Phone: (780) 398-3741
 Fax: (780) 398-3748

The Inspections Group Inc.

12010 – 111 Avenue
 Edmonton, Alta. T5G 0E6
 Phone: (780) 454-5048
 Fax: (780) 454-5222

BUILDING PERMIT APPLICATION

PERMIT # _____

Please Print All Information Clearly

Date of Application Y/M/D) _____ / _____ / _____

Building Owner: _____	Phone: _____
Address: _____	Postal Code _____
Architect/Designer: _____	Phone: _____
Address: _____	Postal Code _____
Professional Engineer: _____	Phone: _____
Address: _____	Postal Code _____
Contractor: _____	Phone: _____
Address: _____	Postal Code _____
Testing Agency: _____	Phone: _____
Address: _____	Postal Code _____
Licensed Interior Designer: _____	Phone: _____
Address: _____	Postal Code _____

Building for which permit is required:

Permit Application for (description of the project) _____

Name of Project/Building _____

Description of intended use or occupancy of the building: _____

Municipal Address (if applicable) _____

Legal Description: Quarter _____ Section _____ Township _____ Range _____ W. of _____ Meridian or

Subdivision Name (if applicable) _____ Lot _____ Block _____ Plan _____

I (am) (represent) * the owner of the land and (will be) (represent) * the owner of the building for which I am submitting this permit application. I have read and understand the statements printed on the reverse side of this form. I agree to conform to all applicable laws in this jurisdiction.

Signature _____ Company _____ Phone _____

Address _____ Postal Code _____

For Office Use Only**For Office Use Only**

PLANS & SPECIFICATIONS INCLUDED _____

No. Of Sets _____

No. of Drawings per Set _____

Sq. Ft. of Finished area _____

Certified Survey
 Required:
 YES ___ NO ___

Enclosed: YES ___ NO ___

**TWO SETS OF PLANS AND SPECIFICATIONS AND
 PAYMENT MUST BE ATTACHED TO THIS PERMIT**

Plans Reviewed: _____

Resubmit _____ by Date _____

Permit # Issued _____

Issued By _____

Designation No. _____

Date _____

Comments _____

Project Value \$ _____

Permit Fee \$ _____

Safety Codes Fee _____

TOTAL FEES \$ _____

Payment Information:

Cash Cheque

Visa Interac

Other _____

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- 1) **ISSUANCE OF A PERMIT, AND THE EXAMINATION OF PLANS AND SPECIFICATION SHALL NOT BE CONSTRUED TO BE AUTHORITY TO VIOLATE ANY OF THE PROVISIONS OF THE SAFETY CODES ACT OR PURSUANT REGULATIONS.**
- 2) **A BUILDING SAFETY OFFICER IS PROHIBITED FROM ISSUING A PERMIT TO AN APPLICANT IF THE APPROPRIATE ARCHITECTS AND/OR PROFESSIONAL ENGINEER'S SEALS OR STAMPS ARE NOT ON THE PLANS AND SPECIFICATIONS.**
- 3) **THE OWNER OF THE BUILDING IS FULLY RESPONSIBLE FOR CARRYING OUT THE WORK OR HAVING THE WORK CARRIED OUT IN ACCORDANCE WITH THE REQUIREMENTS OF THE SAFETY CODES ACT AND PURSUANT REGULATIONS.**
- 4) **THIS PERMIT APPLICATION IS NOT FOR ZONING/DEVELOPMENT, GAS, PLUMBING OR ELECTRICAL WORK. PERMITS FOR SUCH WORK MUST BE OBTAINED FROM THE APPROPRIATE AUTHORITY.**
- 5) **BEFORE ANY EXCAVATION OR CONSTRUCTION IS STARTED, THE FOLLOWING SHOULD BE CHECKED:**
 - A) **UTILITIES - LOCATION, HEIGHT, OR DEPTH, AND PROTECTION FROM DAMAGE OR ALL UTILITIES. I.E. SEWERS, WATER, POWER, GAS, TELEPHONE, ETC.**
 - B) **LEVELS - RESPECTING PROPOSED ELEVATIONS OF FINISHED LANES, STREETS OR AVENUE, SANITARY OR STORM SEWER CONNECTIONS.**
- 6) **REVIEWED DRAWINGS AND SPECIFICATIONS SHALL BE KEPT ON THE BUILDING SITE AT ALL TIMES DURING WHICH THE WORK AUTHORIZED BY THE PERMIT IS IN PROGRESS, AND SHALL BE AVAILABLE FOR INSPECTION BY A BUILDING SAFETY OFFICER.**
- 7) **A BUILDING SAFETY OFFICER MAY SUSPEND OR REVOKE A PERMIT ISSUED IN ERROR OR ISSUED ON THE BASIS OF INCORRECT INFORMATION OR IF THERE IS A CONTRAVENTION OF ANY CONDITIONS UNDER WHICH THE PERMIT WAS ISSUED OR THE PERMIT FEES HAVE NOT BEEN PAID.**
- 8) **ISSUANCE OF A PERMIT BASED UPON PLANS AND SPECIFICATIONS SHALL NOT PREVENT A BUILDING SAFETY CODES OFFICER FROM ISSUING ORDERS UNDER THE SAFETY CODES ACT.**
- 9) **ISSUANCE OF A PERMIT SHALL NOT PREVENT A BUILDING SAFETY CODES OFFICER FROM STOPPING CONSTRUCTION OPERATIONS THAT ARE IN VIOLATION OF THE SAFETY CODES ACT OR PURSUANT REGULATIONS.**
- 10) **EVERY PERMIT SHALL AUTOMATICALLY EXPIRE BY LIMITATION AND BECOME NULL AND VOID IF THE WORK AUTHORIZED BY THE PERMIT IS NOT COMMENCED WITHIN 90 DAYS FROM THE DATE OF ISSUE, OR IF THE BUILDING AUTHORIZED BY THE PERMIT IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER THE WORK IS COMMENCED. BEFORE WORK CAN BE STARTED AGAIN, A NEW PERMIT SHALL BE OBTAINED. EXCEPTIONS MAY BE MADE, AT THE DISCRETION OF A BUILDING SAFETY OFFICER IN CASES OF SUMMER OR RECREATIONAL HOMES OR UNDER UNAVOIDABLE CIRCUMSTANCES.**
- 11) **THE APPLICANT GRANTS PERMISSION FOR NECESSARY INSPECTIONS TO BE CONDUCTED WITH THE SIGNING OF THIS APPLICATION.**
- 12) **AN ORDER OF A BUILDING SAFETY OFFICER MAY BE APPEALED TO THE SAFETY CODES COUNCIL. FOR FURTHER INFORMATION, CONTACT ANY BUILDING SAFETY CODES OFFICER AT THE INSPECTIONS GROUP INC. at 1-866-554-5048 (THE INSPECTION AGENCY FOR THE COUNTY OF THORHILD).**
- 13) **SHOULD A PERMIT BE CANCELLED, THE HOLDER OF THE PERMIT MUST SUBMIT A WRITTEN REQUEST TO THE COUNTY OF THORHILD (IN CONFORMANCE WITH SECTIONS 18 AND 22 OF THE PERMIT REGULATION). THE COUNTY OF THORHILD WILL REFUND:**
 - i) **NOT LESS THAN 90% OF THE PERMIT FEE IN EXCESS OF \$50, TO THE PERMIT HOLDER, IF THERE HAS NOT BEEN A CONSTRUCTION DOCUMENT REVIEW;**
 - ii) **NOT LESS THAN 75% OF THE PERMIT FEE IN EXCESS OF \$50, TO THE PERMIT HOLDER, IF THERE HAS BEEN A CONSTRUCTION DOCUMENT REVIEW.**