

## COUNTY OF THORHILD NO. 7

## COUNTY COUNCIL ORGANIZATIONAL AGENDA

ORGANIZATIONAL MEETING OF THE COUNCIL OF THE COUNTY OF  
THORHILD NO. 7 TO BE HELD ON MONDAY, NOVEMBER 1, 2010 AT  
3:30 P.M. AT THE COUNTY ADMINISTRATION OFFICE

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A. **CALL TO ORDER**

1. Call to Order – County Manager

B. **GENERAL GOVERNMENT**

1. Election of Reeve
2. Election Administration of Oath of Office of Reeve
3. Election of Deputy Reeve
4. Administration of Oath of Office of Deputy Reeve
5. Review of Policy 326 – List of Pre-Authorized Meetings,  
Courses, or Events for Council and Staff Pages 4 - 7
6. Auditing Services 8
7. Appointment of Fire Guardians 9
8. Review and Approval of Signing Authorities (Policy 318) 10 - 12
9. Legal Counselling Services 13
10. Assessment Services 14
11. Engineering Consultation Services 15

C. **BOARDS**

1. Agriculture Service Board (Appoint all Council)
2. Election of Agriculture Service Board Chairman  
and Vice-Chairman (Reeve and Deputy Reeve)
3. Family & Community Support Services Board  
(All Council)
4. Family & Community Support Services Board  
(Appoint Chairman or Alternate)
5. NEWTHORAD Seniors Foundation (Appoint 3 Councillors)
6. Appointment of Clerk of Assessment Review Board 16
7. Local Assessment Review Board 17
8. Composite Assessment Review Board 18
9. Emergency Management Agency (Appoint Reeve and all Councillors)
10. Northern Lights Library System (Appoint 1 Councillors) 19
11. County of Thorhild Regional Library Board (Appoint 1 Councillor)
12. Long Lake Ski Area Association (Appoint 2 Councillors)
13. GROWTH Alberta (One Councillor and One Member of Administration)
14. North Central Regional Partnership Initiative (Appoint All Council)
15. Radway Cooperative Seed Cleaning Plant (Appoint 2 Councillors)

D. **COMMISSIONS**

1. Thorhild Regional Water Services Commission  
(Appoint 3 Councillors)
2. Highway 28/63 Water Services Commission Steering Committee  
(Appoint 2 Councillors & 2 Alternates)
3. Municipal Planning Commission (Appoint 3 Councillors) 20
4. Subdivision and Development Appeal Board  
(Appoint 2 Councillors and 3 Members at Large) 21
5. Thorhild Regional Waste Management Services Commission  
(Appoint 3 Councillors)

**E. OTHER**

1. Weed Act Appeal Committee  
(Appoint 3 Members at Large) 22
2. Community Adult Learning Interagency Board  
(Appoint 2 Councillors)
3. Newbrook Observatory (Appoint 2 Councillors)
4. Regional Policing Advisory Committee (Appoint 1 Councillor for Each)
  - Redwater
  - Boyle
5. Rural Crime Watch Associations (Appoint 1 Councillor for Each)
  - Redwater
  - Boyle
6. Thorhild and Newbrook Chambers of Commerce (Appoint Local Councillor)
7. Tawatinaw Community Futures Development Corporation (Appoint 1 Councillor)
8. North Saskatchewan Watershed Alliance (Appoint 1 Councillor)
9. Kalyna Country (Appoint 1 Councillor + Marketing and Tourism Coordinator) 23
10. Emergency Response Along Fort McMurray Traffic Corridor Working Group (Appoint 1 Councillor and 1 Alternate) 24
11. Health Action Committee (Doctor Recruitment)  
(Appoint 3 Councillors)

**COUNTY OF THORHILD NO. 7  
2009 - 2010 COMMITTEE LIST**

REEVE	Charles Newell
DEPUTY REEVE	Kevin Grumetza
COUNTY MANAGER	Dan Small
AUDITORS	Wilde & Company
FIRE GUARDIANS	Emergency Operations Supervisor, Agricultural Fieldman and the Agriculture and Community Services Assistant
LEGAL COUNSEL	Brownlee LLP

**Boards**

Agriculture Service Board	All Council Charles Newell (Chairman) Kevin Grumetza (Vice-Chairman)
Family & Community Support Services Board	All Council Charles Newell (Chairman) Kevin Grumetza (Vice-Chairman)
Newthorad Seniors' Foundation	Charles Newell Kevin Grumetza Shelly Hanasyk
Clerk of Assessment Review Board	Cheryl Pasay
Local Assessment and Composite Assessment Review Boards	Deferred to January, 2010 pending Bill 23 Resolution
Disaster Services Agency	All Council
Northern Lights Library Board	Wayne Crosswell
County of Thorhild Regional Library Board Representative	Wayne Crosswell

**Boards Continued .....**

**County of Thorhild Regional Library Board**

Members at Large:

Division 1 – Jeanette Kruhlak

Division 2 – Ursulla Harper

Division 3 – Dana Carstens

Division 4 – Gretchen Marko

Division 5 - Nancy Sadoway

Thorhild & District Municipal Library Rep. – Karen Schaefer

Long Lake Ski Area  
Association

Wayne Croswell  
Cori Kuzyk

GROWTH Alberta

Kevin Grumetza  
Ray Sauer

North Central Regional  
Partnership Initiative

All Council

**Commissions**

Thorhild Regional Water Services Commission – Charles Newell, Kevin Grumetza and Shelly Hanasyk

**Will transition into:**

Highway 28/63 Regional Water Services Commission  
Alternates

Shelly Hanasyk  
Charles Newell  
Kevin Grumetza  
Wayne Croswell

(Once ministerial approval has been granted)

Municipal Planning Commission

Kevin Grumetza  
Charles Newell  
Cori Kuzyk

Subdivision and Development Appeal

Wayne Croswell  
Shelly Hanasyk

Three Members at Large:

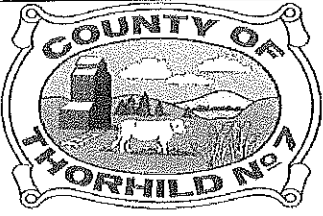
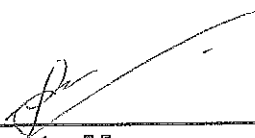
Pat Olchoway, (*Member to be appointed- TBA*) and  
William Kowal

Thorhild Regional Waste Management  
Management Services

Shelly Hanasyk  
Charles Newell  
Kevin Grumetza

**Other**

Weed Act Appeal Committee	Clarence Paly Darwin Trenholm Maurice Kruk
Community Adult Learning Agency	Kevin Grumetza Wayne Croswell
Newbrook Observatory	Wayne Croswell Cori Kuzyk
Regional Policing Advisory Committee	Redwater – Kevin Grumetza Boyle - Wayne Croswell
Rural Crime Watch Association	Redwater – Shelly Hanasyk Boyle - Wayne Croswell
Health Action Committee	Shelly Hanasyk Charles Newell Kevin Grumetza
Chambers of Commerce: Newbrook - Thorhild -	Cori Kuzyk and Wayne Croswell to alternate Shelly Hanasyk, Kevin Grumetza to alternate
Community Futures – Tawatinaw Region	Kevin Grumetza
North Saskatchewan Watershed Alliance	Charles Newell
Kalyna Country	Shelly Hanasyk Ray Sauer

<b>TITLE:</b> Review of Policy 326 – List of Pre-Authorized Meetings, Courses, or Events for Council & Staff			
<b>PRESENTER:</b> Dan Small		<b>AGENDA NO.:</b> B.5.	
<b>DEPARTMENT:</b>		<b>DATE:</b> October 28, 2010	
<b>CLEARANCES:</b>		<b>ATTACHMENTS:</b> Policy 326	
<b>APPROVALS:</b>			
_____	_____		10/28/10
<b>Department Head</b>	<b>Date</b>	<b>County Manager</b>	<b>Date</b>

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:**

Policy 326 includes an ongoing list of meetings, courses, or events that County Council and staff are authorized to attend without seeking further resolution from Council. This list is to be reviewed and approved yearly.

**RECOMMENDATION:**

That County Council approves Policy 326 as presented.

**COUNTY OF THORHILD NO. 7  
POLICY STATEMENT**

**SECTION:** 300

**POLICY NO.:** 326

**SUBJECT:** List of Pre-Authorized Meetings, Courses, or Events for Council & Staff

**RESPONSIBLE AUTHORITY:** Administration Department

**REVIEWED & APPROVED BY COUNCIL:**

October 27, 2009-Organizational Meeting-Resolution 439-2009

**PURPOSE AND INTENT:** To provide a formal policy with regards to pre-authorized meetings, courses, or events that County Council and staff may attend without seeking further resolutions from County Council.

**POLICY STATEMENT:** County Council member are authorized to attend the meetings, courses, or events that are listed in Appendix A of this policy without seeking further resolutions from County Council. Staff members are authorized to attend the meetings, courses, or events listed in Appendix B without seeking further resolutions from Council.

**PROCEDURE:**

1. Staff members must seek approval from their respective department head prior to attending any meeting, course, or event listed in Appendix B of this policy.
2. Appendices A & B will be reviewed annually by County Council at their fall organizational meeting.

## APPENDIX A:

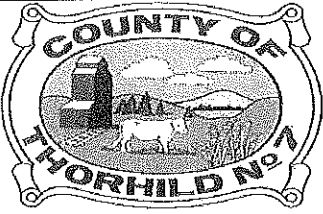

### List of Meetings, Courses, or Events County Council May Be Authorized to Attend Without Seeking Further Resolutions from County Council

- AAMD&C Spring and Fall Conventions
- AAMD&C Pembina River Zone 3 Meetings
- AUMA Spring and Fall Conventions-(one Councillor)
- Alberta Gas Co-ops Annual Convention
- Federation of Alberta Gas Co-ops Zone and Chairman's Meetings
- Agriculture Service Board Convention
- Agriculture Service Board Regional Meetings
- Agriculture Service Board Annual Tour
- Community Planning Association of Alberta
- All functions hosted by a local or surrounding MLA or MP or Municipal Council or municipality which Council is invited to participate
- Federation of Canadian Municipalities (two councillors)
- Rural Roads Study Meeting
- Northern Lights Library System meetings and annual conference (for appointed councillors to local library board only)
- Northern Alberta Recycling Conference
- FCSS Conference
- Vitalize
- Assessment Review Board training
- Councillor orientation workshops (held after elections)
- Brownlee LLP "Emerging Trends" municipal law seminars
- Meetings of North Central Regional Partnership Initiative
- Workshops, seminars, meetings sponsored by the Government of Alberta or another municipality that solicit opinion from the County regarding proposed legislative or administrative changes that affect the County and/or its residents
- Any other meeting, course, or event dealing with an emerging issue
- Community Futures Tawatinaw Region meetings, workshops, and events (appointed members only)
- GROWTH Alberta meetings
- Fire Chiefs Association Conference
- Northern Alberta Mayors and Reeves Caucus Meetings (Reeve or alternate)
- North Saskatchewan River Watershed Alliance and Aspen Regional Water Services Meetings
- Events, information sessions, or open houses hosted by a private sector organization proposing developments or industrial projects in the County
- All others at the discretion of Council members

**APPENDIX B:**

**List of Meetings, Courses, or Events Staff May Attend**

- Any meeting as listed in an agreement of employment
- Any meeting or course required to maintain professional status or standing
- Any other meeting, course, or event determined to be appropriate to attend by the staff member's supervisor or Council subject to budget limitations

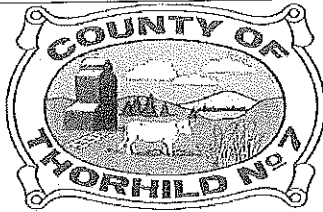
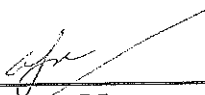
TITLE:  Auditing Services			
PRESENTER: Dan Small		AGENDA NO.: B.6.	
DEPARTMENT:		DATE: October 28, 2010	
CLEARANCES:		ATTACHMENTS:	
APPROVALS:			
_____	_____		<u>10/28/10</u>
Department Head	Date	County Manager	Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:**

Section 280(1) of the Municipal Government Act requires County Council to appoint an auditor. At the organizational meeting of October 14, 2008, Council appointed the firm of Wilde & Company Chartered Accountants of Vegreville as auditor for the County of Thorhild for a three year term.

**RECOMMENDATION:**

No resolution is required at this time.

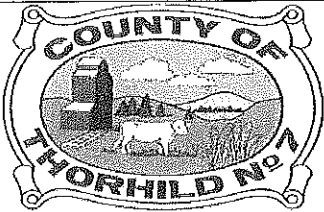
TITLE:  Appointment of Fire Guardians			
PRESENTER: Dan Small	AGENDA NO.: B.7.		
DEPARTMENT: Administration	DATE: October 28, 2010		
CLEARANCES:	ATTACHMENTS:		
APPROVALS:			
_____	_____		10/28/10
Department Head	Date	County Manager	Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:**

County Councillors and the County Manager are automatically appointed as fire guardians under the Forest and Prairie Protection Act. At the last organizational meeting on October 27, 2009, the Emergency Operations Supervisor, the Agricultural Fieldman, and the Agriculture and Community Services Assistant were also appointed as fire guardians by Council. Earlier in 2010, the position of Agriculture and Community Services Assistant was eliminated due to a department restructuring.

**RECOMMENDATION:**

It is recommended that the Emergency Operations Supervisor, the Agricultural Fieldman, and the Fire Chief also be appointed as fire guardians.

<b>TITLE:</b> Policy for Signing or Authorization of County Documents			
<b>PRESENTER:</b> Dan Small		<b>AGENDA NO.:</b> B.8.	
<b>DEPARTMENT:</b> Finance		<b>DATE:</b> October 28, 2010	
<b>CLEARANCES:</b>		<b>ATTACHMENTS:</b> Policy 318	
<b>APPROVALS:</b>			
_____	_____	_____	_____
Department Head	Date	County Manager	Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:**

Section 213 of the Municipal Government Act describes the requirements for signing or authorization of municipal documents such as contracts, cheques, minutes, and bylaws. It also authorizes Council to authorize persons to sign County documents in certain circumstances.

County Council adopted Policy 318 in order to enable other persons to sign certain County documents.

Policy 318 was last reviewed at the organizational meeting on October 27, 2009.

**RECOMMENDATION:**

That County Council reviews and adopts Policy 318 as presented.

COUNTY OF THORHILD NO. 7  
POLICY STATEMENT

SECTION: 300

POLICY NO.: 318

SUBJECT: SIGNING AUTHORITIES

RESPONSIBLE AUTHORITY: ADMINISTRATION DEPARTMENT

REVIEWED & APPROVED BY COUNCIL:

October 28, 2005 – Organizational Meeting-Resolution 248-05  
October 9, 2007-Council Meeting- Resolution 177-2007  
October 27, 2009-Organizational Meeting- Resolution 442-2009

**PURPOSE AND INTENT:** TO ESTABLISH SIGNING AUTHORITIES FOR ALL COUNTY DOCUMENTS, CONTRACTS, AND FINANCIAL INSTRUMENTS IN ACCORDANCE WITH SECTION 213 OF THE MUNICIPAL GOVERNMENT ACT.

**POLICY STATEMENT:** TO STREAMLINE ADMINISTRATIVE PROCESSES, COUNTY COUNCIL HAS THE AUTHORITY TO ALLOW ADDITIONAL PERSONS TO SIGN CERTAIN COUNTY DOCUMENTS AND TO ALLOW PRINTED SIGNATURES ON ROUTINE ITEMS.

**PROCEDURE:**

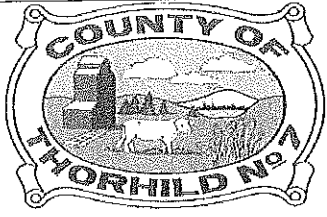
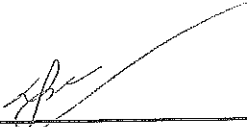
1. Minutes of Council or Committee Meetings shall be signed by the person presiding at the meeting and the County Manager.
2. Bylaws must be signed by the Reeve and the County Manager.
3. Agreements, contracts, cheques and other negotiable instruments must be signed or authorized by one of the following elected officials:
  - o Reeve,
  - o Deputy Reeve

and by one of the following County employees:

October 27, 2009

- County Manager,
  - Controller, or
  - Director of Administrative Services
4. Notwithstanding the above, agreements or grant applications previously approved by County Council resolution or bylaw may be signed by the department head responsible for the agreement or application. Grant applications not previously approved by County Council resolution or bylaw may be signed by one of the following:
- County Manager,
  - Controller, or
  - Director of Administrative Services
5. Any other document not mentioned above must be signed by the Reeve and the County Manager. Any document required to be signed by the Development Officer may be signed by the Director, Land Use & Taxes, in the Development Officer's absence.
6. Land transactions are the only type of transaction that must be signed under seal. Any transaction dealing with land must be signed by both the Reeve and the County Manager under seal.
7. Subject to good internal control procedures and statutory requirements, any signature may be printed, lithographed, or otherwise reproduced and shall have the same validity as a handwritten signature.
8. Where signing authority requirements under any federal, provincial, or municipal statute or bylaw conflict with this policy, the statute or bylaw shall prevail.
9. This policy shall be reviewed annually at the fall organizational meeting.

October 27, 2009

TITLE: Legal Counselling Services			
PRESENTER: Dan Small	AGENDA NO.: B.9.		
DEPARTMENT: Administration	DATE: October 28, 2010		
CLEARANCES:	ATTACHMENTS:		
APPROVALS:			
_____	_____		10/28/10.
Department Head	Date	County Manager	Date

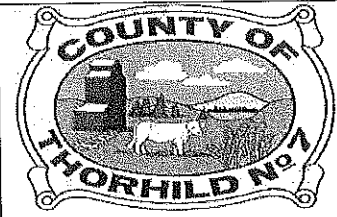
**SUMMARY OF HISTORY/DISCUSSION & FUNDING:**

The legal firm of Brownlee LLP has provided legal counsel to the County of Thorhild for a significant number of years. This firm is recognized as the pre-eminent municipal law practice in the province of Alberta.

**RECOMMENDATION:**

The County of Thorhild continues to utilize the services of Brownlee LLP as legal counsel for the County of Thorhild No. 7.

**TITLE: Appointment of Assessment Services**



**PRESENTER: Cheryl Pasay**

**AGENDA NO.: November 1, 2010 –  
Organizational Meeting**

**DEPARTMENT: Planning**

**DATE: October 27, 2010**

**CLEARANCES:**

**ATTACHMENTS:**

**APPROVALS:**

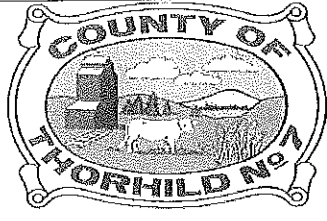
*Cheryl Pasay*  
\_CHERYL PASAY\_ Oct 27, 2010  
Department Head Date

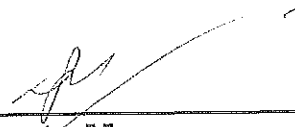
*pc*  
\_\_\_\_\_  
County Manager

*10/27/10*  
\_\_\_\_\_  
Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:** Municipal Assessment Services Group Inc. has a contract for assessment services for a three (3) year period commencing April 1, 2009 to March 31, 2012. Mr. Dan Kanuka, A.M.A.A. is the Assessor dealing with the County assessment data base.

**RECOMMENDATION:** Council confirm and continue the assessment services of Municipal Assessment Services Group Inc..

<b>TITLE:</b> Engineering Consultation Services			
<b>PRESENTER:</b> Dan Small		<b>AGENDA NO.:</b> B.11.	
<b>DEPARTMENT:</b>		<b>DATE:</b> October 28, 2010	
<b>CLEARANCES:</b>		<b>ATTACHMENTS:</b>	
<b>APPROVALS:</b>			
_____	_____	_____	_____
Department Head	Date	County Manager	Date

 10/28/10.

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:**

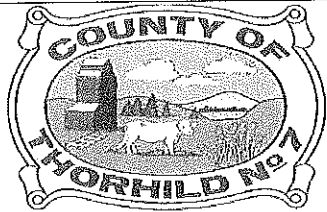


The County of Thorhild relies on various engineering firms for their professional consultation. Omni-McCann and Norm Nuttall provide consultation in the area of waste management issues, Associated Engineering consults on issues dealing with water and waste water, AMEC provides consultation for bridge engineering, and Stewart & Weir consults on road issues.

Effective July 1, 2010, the New West Partnership Trade Agreement (NWPTA) is a partnership between the Governments of British Columbia, Alberta, and Saskatchewan. This agreement stipulates that municipalities fulfill certain requirements when advertising and awarding contracts for services in excess of \$75,000, including engineering consultation services.

**RECOMMENDATION:**

That County Council approves the continued utilization of the services of the aforementioned engineering firms in compliance with the requirements of the NWPTA.

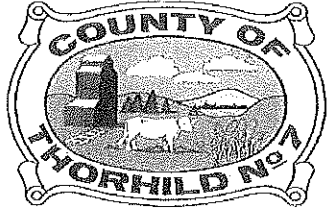
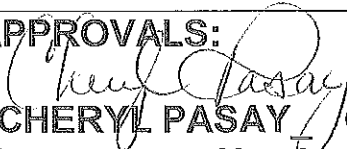



TITLE: Appointment of Local Assessment Review Board Members			
PRESENTER: Cheryl Pasay	AGENDA NO.: November 1, 2010 – Organizational Meeting		
DEPARTMENT: Planning	DATE: October 27, 2010		
CLEARANCES:	ATTACHMENTS:		
APPROVALS:			
 CHERYL PASAY Department Head	Oct 27, 2010 Date	 County Manager	10/28/10 Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:** Effective January, 2010, the assessment review board process was revised as per MGA, Revised Statutes of Alberta 2000, c.M-26, Part 11. There is now a Local Assessment Review Board (LARB) and a Composite Assessment Review Board (CARB). The process has very detailed requirements and deadlines. The Board members are required to complete two 2-day courses. Training is available thru Alberta Justice.

The LARB deals with farmland and residential property with three (3) or fewer dwelling units complaints. The term is for three years ending October 2013. The LARB consists of three (3) members appointed by Council.

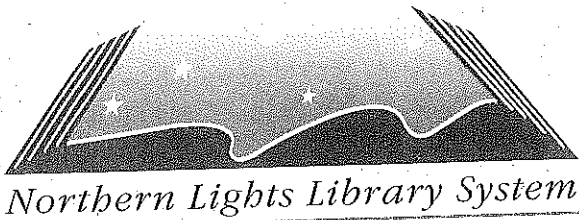
**RECOMMENDATION:** Council appoint three (3) members of Council.

TITLE: Appointment of Composite Assessment Review Board Members			
PRESENTER: Cheryl Pasay	AGENDA NO.: November 1, 2010 – Organizational Meeting		
DEPARTMENT: Planning	DATE: October 27, 2010		
CLEARANCES:	ATTACHMENTS:		
APPROVALS:			
 CHERYL PASAY Department Head	Oct 27, 2010 Date	 County Manager	10/28/10 Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:** Effective January, 2010, the assessment review board process was revised as per MGA, Revised Statutes of Alberta 2000, c.M-26, Part 11. There is now a Local Assessment Review Board (LARB) and a Composite Assessment Review Board (CARB). The process has very detailed requirements and deadlines. The Board members are required to complete two 2-day courses. Training is available thru Alberta Justice.

The CARB deals with residential property with more than three (3) dwelling units, commercial and industrial complaints. The term is for three years October 2013. The CARB consists of two (2) members appointed by Council. The third member of CARB is appointed by the Minister.

**RECOMMENDATION:** Council appoint two (2) members of Council.



5615 - 48 Street, Postal Bag 8, Elk Point, Alberta T0A 1A0  
Tel (780) 724-2596 Fax (780) 724-2597 info@nlls.ab.ca

September 13, 2010

Mr. Dan Small  
Thorhild County  
Box 10  
Thorhild, AB T0A 3J0

*please  
Angela - false note  
J*

Dear Mr. Small,  
**Re: Northern Lights Library System Board member appointment**

Could you notify Northern Lights Library System as to who has been appointed or re-appointed to the Board, as well as any alternate members through your organizational review? Northern Lights Library System does not require our board members to be council members, but we would like to see an individual who has an interest in libraries and education. If there is a change in personnel appointed to the board, please ensure that the Northern Lights Library System Board Member Policy Manual and Plan of Service is passed on to the new incumbent.

Northern Lights Library System holds three (3) Board meetings per year and as per the NLLS Agreement the Board member may not miss more than three consecutive Board meetings in that time. Our meeting dates for 2011 will be determined on November 6, 2010 at which time we will be holding our Annual General meeting. The Executive Committee will be elected at that time.

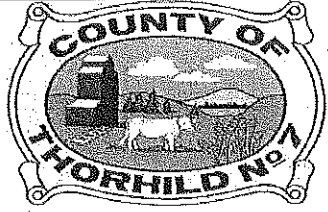
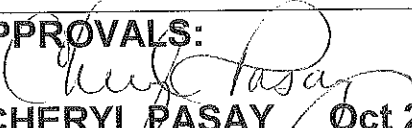

Northern Lights will pay our NLLS Board members 45¢ per kilometer for meetings attended.

Should you have any questions, please contact Patty Mathiot by email at [pmathiot@nlls.ab.ca](mailto:pmathiot@nlls.ab.ca), by telephone at 1-800-561-0387 ext. 242, or by fax at (780) 724-2597.

Thank you,

Larry L. Tiedemann  
Chairman

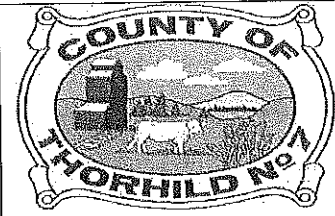
SEP 17 2010

<b>TITLE: Appointment of Municipal Planning Commission Members</b>			
<b>PRESENTER: Cheryl Pasay</b>	<b>AGENDA NO.: November 1, 2010 – Organizational Meeting</b>		
<b>DEPARTMENT: Planning</b>	<b>DATE: October 27, 2010</b>		
<b>CLEARANCES:</b>	<b>ATTACHMENTS:</b>		
<b>APPROVALS:</b>			
 _CHERYL PASAY_	Oct 27, 2010	 _____	10/27/10 _____
Department Head	Date	County Manager	Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:** The Municipal Planning Commission consists of three (3) members of Council appointed at the annual Organizational Meeting. Bylaw 970-96 establishes the Municipal Planning Commission. The Commission deals with planning, development and subdivision issues.

**RECOMMENDATION:** Council appoint three (3) members of Council.

**TITLE: Appointment of Subdivision and Development Appeal Board Members**



**PRESENTER: Cheryl Pasay**

**AGENDA NO.: November 1, 2010 – Organizational Meeting**

**DEPARTMENT: Planning**

**DATE: October 27, 2010**

**CLEARANCES:**

**ATTACHMENTS:**

**APPROVALS:**

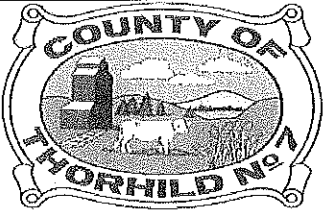
*Cheryl Pasay*  
CHERYL PASAY Oct 27, 2010  
Department Head Date

*[Signature]*  
\_\_\_\_\_  
County Manager

10/27/10  
\_\_\_\_\_  
Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:** The Subdivision and Development Appeal Board consists of two (2) members of Council and three (3) members at large appointed at the annual Organizational Meeting. Bylaw 973-96 establishes the Subdivision and Development Appeal Board. The Board deals with appeals on development and subdivision issues.

**RECOMMENDATION:** Council appoint two (2) members of Council; and appoint three (3) members of large, being Patricia Olchow, Doug Harris and William Kowal.

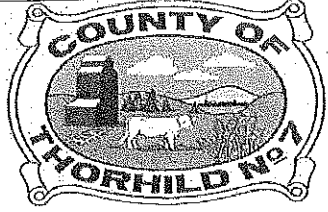
<b>TITLE:</b> Weed Act Appeal Committee			
<b>PRESENTER:</b> Cindy Olchowy		<b>AGENDA NO.:</b> E.1.	
<b>DEPARTMENT:</b> Ag. & C.S.		<b>DATE:</b> October 28, 2010	
<b>CLEARANCES:</b>		<b>ATTACHMENTS:</b>	
<b>APPROVALS:</b>			
_____	_____	_____	_____
Department Head	Date	County Manager	Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:**

At the organizational meeting on October 27, 2009, County Council appointed 3 Members at Large to the Weed Act Appeal Committee – Maurice Kruk, Clarence Paly, and Darwin Trenholm. Administrative staff is still in the process of contacting these members to confirm their willingness to remain on the committee.

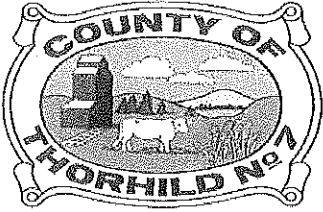

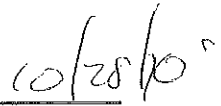
**RECOMMENDATION:**

I recommend that County Council re-appoint Maurice Kruk, Clarence Paly, and Darwin Trenholm as members of the Weed Act Appeal Committee (pending their acceptance).

<b>TITLE: Appointment of Kalyna Country Member and Member of Administration</b>		
<b>PRESENTER: Cheryl Pasay</b>	<b>AGENDA NO.: November 1, 2010 – Organizational Meeting</b>	
<b>DEPARTMENT: Planning</b>	<b>DATE: October 27, 2010</b>	
<b>CLEARANCES:</b>	<b>ATTACHMENTS:</b>	
<b>APPROVALS:</b>		
<u>Cheryl Pasay</u> <b>_ CHERYL PASAY _</b> Department Head	<u>Oct 27, 2010</u> Date	<u>[Signature]</u> County Manager
		<u>10/27/10</u> Date

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:** The County of Thorhild is part of the Kalyna Country. Kalyna Country promotes the region in the form of tourism publications and campaigns. The County appoints one member of Council at the organizational meeting as well as the Marketing and Tourism Co-ordinator.

**RECOMMENDATION:** Council appoint a member of Council and the Marketing and Tourism Co-ordinator to attend at Kalyna Country functions.

<b>TITLE:</b> Emergency Response along the Fort McMurray Traffic Corridor Working Group			
<b>PRESENTER:</b> Dan Small		<b>AGENDA NO.:</b> E10	
<b>DEPARTMENT:</b> Administration		<b>DATE:</b> October 28, 2010	
<b>CLEARANCES:</b>		<b>ATTACHMENTS:</b>	
<b>APPROVALS:</b>			
_____	_____		
<b>Department Head</b>	<b>Date</b>	<b>County Manager</b>	<b>Date</b>

**SUMMARY OF HISTORY/DISCUSSION & FUNDING:**

The County of Thorhild submitted a resolution to the AAMD&C in 2008 urging the Governments of Alberta and Canada to establish and operate emergency and medical response sites fully equipped and staffed in strategic locations along the Fort McMurray traffic corridor. It was accepted in principle but now requires more attention from affected municipalities, local industry, and higher levels of government in order to formulate an implementation strategy.

Representatives from the Town of Redwater, the County of Thorhild, Athabasca County, the Village of Boyle, Lac La Biche County, and the Regional Municipality of Wood Buffalo met on Friday, August 13, 2010 to discuss this issue as well as action steps that are needed to realize progress. On August 19, 2010 County Council authorized the County of Thorhild to be the managing municipality for the Working Group formed to discuss emergency response along this busy traffic corridor.

**RECOMMENDATION:**

That Council appoints one councillor to be its representative for this Working Group as well as one alternate member.